

# CRESTON COMMUNITY PARK RENTAL APPLICATION

Village of Creston – P. O. Box 194, Creston, OH 44217  
Phone 330-435-5019, Fax 330-435-6149

Applicant's Name: \_\_\_\_\_ Today's Date \_\_\_\_\_

Address: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Work/Cell Phone: \_\_\_\_\_

Building(s) you wish to rent: \_\_\_\_\_

If you are faxing in your application, please call prior to faxing your application to confirm your rental date is available.

Date(s) you wish to rent said buildings: \_\_\_\_\_

Purpose of Rental: \_\_\_\_\_

Estimated number of People expected to attend: \_\_\_\_\_

## AGREEMENT

*I have been given and have read the Creston Community Park Rental Agreement Rules and Regulations and I agree and will abide by the rules set forth by the Creston Community Park Committee and Village Council. I also agree that I will be present at the event. I understand that if I am faxing in my application or calling in to confirm a rental date in the current year, my confirmed rental date will be held for ten(10) days upon the Village of Creston's receipt of my application or date of my call. Exception: I understand that if I am faxing in my application or calling in to confirm a rental date for the upcoming new year I may do so no earlier than December 1<sup>st</sup>. of the current year and the Rent and Security Deposit must be received by January 15<sup>th</sup>. of the upcoming new year. I agree that the Rent and Security Deposit must be received by the Village of Creston within the hold period for current year and upcoming new year or rental date is forfeited.*

Applicant's Signature: \_\_\_\_\_ Today's Date: \_\_\_\_\_

\*\*\*\*\*Office Use Only Below This Point\*\*\*\*\*

Date of Application Received: \_\_\_\_\_

Amount of Fee Paid: \_\_\_\_\_

Rental Fee Check#: \_\_\_\_\_ Security Deposit Check #: \_\_\_\_\_/or Cash

Approved / Not Approved

Initials: \_\_\_\_\_

revised 1/5/15 pjh

# **NOTICE**

**Rental fee may be paid by cash or check. If you are paying by check for the rental portion, the check name and the Rental Application information must match. The Security Deposit must be paid with a separate check by the same person renting the building. Security Deposit checks can be picked up or I can shred after your event inspection, please specify at time of application. Checks should be made out to The Village of Creston.**

**You may enter your rental building no earlier than 8:30am. PLEASE CONTACT PAM HOSTETLER AT 330-435-5019 or EMERGENCIES ONLY 330-465-5452.**

**Keys for your building rental may be picked up at the Municipal Building the Friday before your event between the hours of 8:30am.-4:00pm. Please call before you come in to assure that I will be in the office.**

**Keys may be dropped in the night drop beside the front door of the Municipal building when you are finished with your event.**

**If you stated that you would pick up your security deposit, you may do so on the Tuesday following your event provided your rental building passed inspection. Please call before you come in. Security deposit checks not picked up will be shredded.**