

# **Board of Public Affairs**

## **Meeting Minutes**

**Monday, January 27, 2020 @ 6:30pm. @ Muni. Bldg.**

**Bp. Jeff Hostetler** called the meeting to order.

**Members present:** Bp. Jeff Hostetler, Bm. Russ Watkins, Sewer Supt. Marcus Allen, Bm. Randy Watkins, Streets Supt. Jason Flory and Pam Hostetler taking the meeting minutes

**Others present:** Tom Phillips, Aaron Huth, Aaron Howell and John Hall

**Bp. Jeff Hostetler** asked for approval of the last Board of Public Affairs meeting minutes from December 16, 2019.

**A motion was then made by Bm. Russ Watkins and 2<sup>nd</sup>. by Bm. Randy Watkins to approve the December 16, 2019 meeting minutes.**

**Roll Call**

**All in favor**

**Motion carried**

**Water/Sewer Supt. Marcus Allen –**

1. We are having trouble with the Gorman Rupp pump at the S. Pine St. lift station. It is not the controls. A discussion was held.
2. Still waiting on the sewer lines to be videotaped by Dynamerican.

**A motion was then made by Bp. Jeff Hostetler and 2<sup>nd</sup>. by Bm. Russ Watkins to approve the purchase of a pump from The Craun Leibing Company after the Permanent Appropriations are approved, for no more than \$6,500.00 out of Sewer.**

**Roll Call**

**All in favor**

**Motion carried**

**Bp. Jeff Hostetler** asked for approval of the November 2019 Finance Reports.

**A motion was then made by Bm. Randy Watkins and 2<sup>nd</sup>. by Bp. Jeff Hostetler to approve the November 2019 Finance Reports.**

**Roll Call**

**All in favor**

**Motion carried**

**Fiscal Officer Pam Hostetler –**

1. A discussion was held concerning a Sewer billing allocation change.

**A motion was then made by Bm. Randy Watkins and 2<sup>nd</sup>. by Bp. Jeff Hostetler to approve changing the Sewer allocation from 25%, increasing to 35% and Debt Service from 35%, decreasing to 25%, effective for the February billing.**

**Roll Call**

**All in favor**

**Motion carried**

2. Pam presented the 2020 Appropriations final draft and a discussion was held.

**A motion was then made by Bp. Jeff Hostetler and 2<sup>nd</sup>. by Bm. Randy Watkins to approve the 2020 Appropriations.**

**Roll Call**

**All in favor**

**Motion carried**

**Supt. Jason Flory –**

1. Jason reported that Bp. Jeff Hostetler, Mayor Hall and I will visit the property on Factory St. this Wednesday at 5:15pm
2. Jason reported that the Water/Sewer taps have been put in at 116 Myers St. They have dug the basement down 5 ft. and it has 4 ft. of water in it. The County is never going to let them put footers in. I have let them know that the village will be mandating check valves.
3. Jason stated that they will be starting a couple Storm Sewer projects, one at Stebbins Drive to Jackson St. and the other behind Rick Wellman's off of Coulter St.
4. Jason reported that we will be talking and starting the Bank St. waterline project soon.

**Bp. Jeff Hostetler** asked for a motion to approve invoices and vouchers totaling \$53,256.18 for 2019 and \$19,098.30 for 2020.

**A motion was then made by Bm. Russ Watkins and 2<sup>nd</sup>. by Bm. Randy Watkins to approve invoices and vouchers totaling \$53,256.18 for 2019 and \$19,098.30 for 2020.**

**Roll Call**

**All in favor**

**Motion carried**

**BOPA billing adjustments approval –**

1. Jeff Hostetler will email Gail Greene and let her know that she needs to make a report for the adjustments.

**A motion was then made by Bp. Jeff Hostetler and 2<sup>nd</sup>. by Bm. Russ Watkins to adjourn the meeting.**

**Roll Call**

**All in favor**

**Motion carried**

**Next meeting will be Monday, February 24, 2020 @ 6:30pm. @ Muni. Bldg.**

*Respectfully Submitted by:*

*Pamela J. Hostetler, Fiscal Officer*