

CRESTON COMMUNITY PARK RENTAL AGREEMENT

1. Non-refundable rental fees are due within 10 days of making the reservation. Fees not received within this time period will void the reservation. Murray Hall and Pavilion keys are to be picked up at the Municipal Building by 4:00 p.m. the Friday previous to the rental unless other arrangements are made. Murray Hall has a capacity for 80 people. Each pavilion has capacity for 45 people.
- 1a. Exception: I understand that if I am faxing in my application or calling in to confirm a rental date for the upcoming new year I may do so no earlier than December 1st. of the current year and that Rent and Security Deposit must be received by January 15th. of the new year.
2. The renter shall be responsible for the conduct of all persons attending the function. No activity which is prohibited by park or local ordinance shall be permitted. Local ordinance prohibits smoking in Murray Hall and in the pavilions. Alcohol and other drugs are prohibited in any area of the park.
3. Orderly parking of vehicles is the responsibility of the renter. If it is necessary to secure additional traffic control or crowd control, payment for such personnel shall be assumed by the renter.
4. Payment for damage to the hall, pavilion, equipment, or other village property shall be the responsibility of the renter. Murray Hall and pavilions are checked after each use for damage as well as clean-up. If no damage is reported, the refundable security check will be returned. Any repair or replacement costs incurred shall be paid by the renter upon presentation of a bill.
5. Your rental fee is for one day only. Room decorations cannot be made prior to the rental date. No nails, staples or other fasteners shall be used to secure decorations in Murray Hall or the pavilions. Tape shall not be used on the ceilings. All decorations, including tape used on walls, doors, or windows shall be removed by the renter. Before leaving, Murray Hall should be swept and any area spills washed up. Pavilion floors should be swept. Trash and other debris shall be deposited in the waste basket plastic bags and deposited in the park dumpsites or removed from the premises.
6. All Murray Hall tables and chairs are to remain inside the building and shall be returned to the storage area located adjacent to the main room. Benches and tables in the pavilions shall be left as found.
7. From September 1st through March 31st only (after the youth baseball season), ball fields may be reserved by Village of Creston civic and social organizations. Reservations shall be made with the Park Committee secretary. No reservation is necessary for Community Field. No charge shall be assessed for any ball field.
9. Two responsible adults, over the age of 21, shall be present during the entire rental term.
10. The park closes at dusk with the exception of the rented park buildings closing at 11:00 p.m. No person shall be permitted to remain within the confines of the park except in an emergency or with a special permit from the Park and Recreation Committee, a copy of which shall be filed with the Village Police Department at the time of issuance.
11. The lessee/renter agrees to indemnify and hold the Village of Creston harmless as a result of any claim resulting from the lessee's use of building, equipment, or other village property.
12. Use of the fireplace at Murray Hall shall be permitted as follows.
 - (a) Damper must be opened prior to use
 - (b) Glass doors are to be closed upon exiting of the building
 - (c) Screen doors are to be closed during use (deters sparks from hitting floor)
 - (d) Use of dry seasoned wood only (provided by the renter)
 - (e) No use of flammable liquids to start fires
 - (f) Any damage to the building or floor from use of the fireplace is the sole responsibility of the renter and the renter is subject to billing for repairs.
13. Kitchen items (dish detergent, towels, etc.) should be brought from home by the renter.
14. Thermostat setting before you leave building: Heat: Shall be set no higher than 52 degrees. Air Conditioning: No lower than 72 degrees.